

## 2017 Election

### **Eligibility & Requirements**

The Sooner State Chapter is bound to seating 14 members, but no less than five to serve on a board of directors. The current board members shall serve until their successors become active on the board. The term officially begins in January or within 30 days of the election. If the Sooner State Chapter has chapter membership affiliates from more than 10 different companies then the number of voting board of directors from any given company shall be less than 50%. A review on August 24, 2017 revealed there are more than 10 different chapter membership affiliate companies. It should be noted that the Regional Representative is a board member “ex officio” and is awarded the full status of a voting board member. Therefore the 14 members plus the Regional Representative allows seven voting board of directors from one company to be less than the mandated 50%. Those eligible for election to the Sooner State Chapter Board of Directors must be active SCTE members or must join immediately after the election. (See below)

#### Sooner State Chapter Bylaws - Article V, Section 1: Number

- A. “The supervisory and policy responsibilities of this organization are hereby vested in a board of directors, **consisting of 14 members, but no less than five**, who must be charter, fellow, senior, or active members in good standing of the Society of Cable Telecommunications Engineers. Directors elected as officers shall continue also to serve as directors for the full terms for which they were elected. ...”
- B. “The present board members shall continue to serve until their successors shall be duly elected and qualified.”
- C. “If a chapter has chapter membership affiliates from **more than 10 different companies** then the number of **voting board of directors from any given company shall be less than 50%** of the board. If this requirement cannot be met then a chapter must submit documentation to Headquarters detailing the reasons why this cannot be met and a waiver may be obtained.”

#### Sooner State Chapter Bylaws – Article V, Section 2: Election of directors and Terms

- (b) The board of directors shall be elected by the chapter membership affiliated with said chapter / meeting group for a term of two years. The vote shall be reported at the annual meeting of the Chapter/Meeting Group.
- (c) The election shall be for effectively 50 percent of the board seats as described in Article 5 Section 1(a)
- (e) Elections may be accomplished by allowing each chapter membership affiliate to vote in one of the following ways: i.) Mail ballot; or ii.) Electronic Ballot; or iii.) Casting a ballot in person at the annual meeting. During an election **a majority of the board of directors not eligible for re-election will be responsible for ensuring the integrity of the vote.**

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- (f) This Region's Representative will automatically be instated as an additional board member ex officio (and is afforded the same rights as a board member) upon commencement of his term as Regional Representative.

Section 3: **Commencement of Term.** The term of office for a director shall commence in January or within 30 days of when the chapter elections were held.

SCTE Chapter Handbook – Pursuing Chapter Status, Section 1

“To appoint or elect officers, meeting members and committees. All officers and meeting members must be Active SCTE members, or must join immediately following their election.”

### Chapter Board Elections

SCTE Chapter Secretary Handbook – page 10

See Also the Election Handbook

Secretary Handbook:

*Request for Nominations:* The Nominations Committee should send a message to the SCTE members who are affiliated with your chapter offering the opportunity to serve on the chapter board. This can be issued as a separate email, a statement in the chapter newsletter, posted on the chapter website or in an upcoming meeting notice. The call for nominations should explain the duties involved and estimated time requirement, the benefits of serving on the board, and expectations. Providing a biography template is helpful. We recommend giving the chapter membership at least two weeks to submit nominations however the preferred timeframe is thirty days.

*Ballots:* Once the nominations committee reviews the nominations, they then establish the ballot for elections. Ballots can be sent electronically or paper-based. Electronic ballots can be sent via email and returned to a specific email address or person, by a specified deadline. Provide clear directions and the email address the ballot should be returned to. Another electronic option is Survey Monkey, which is a free online application. It is easy to set up- you establish a username and password, set the wording and candidates and you would include the web link in your message to the chapter membership to direct them to the site to vote. <http://www.surveymonkey.com/>

Paper ballots can be completed at the Annual Membership meeting or returned by mail. A 30 day notice should be given for the membership meeting, with specific details on the purpose of the meeting. Either voting method should include a space for write-in candidates.

Election Handbook:

*Individual Recruitment:* The nominations committee can also reach out and encourage specific individuals that they would like to see run on the ballot. The committee can choose to only do outreach at events or by phone and not put out a call for nominations. However, if the committee chooses to only do individual recruitment and not a call for nominations, then the committee must distribute a ballot to

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the chapter membership, the ballot must have more individuals on the ballot than just listing those currently up for election and the ballot must include a write-in option.

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### Board Positions to Fill

There are currently seven, two year, Sooner State Chapter Board of Director positions with terms completing at the end of 2017. Additionally, there is one board vacancy for a term completing in 2018, pending the declared vacancy of one more board member by the chapter president per the chapter bylaws. This requires the nomination of eight members to maintain the current total of 14 members on the board of directors.

### Terms of the Board of Directors

<u>Member</u>	<u>Term</u>	<u>Member</u>	<u>Term</u>
Scott Allen	2016-2017	Patrick Campbell	2017-2018
Butch Bates	2016-2017	Dane Huston	2017-2018
Carl Branscum	2016-2017	Jonathan Lane	2017-2018
Greg Harlan	2016-2017	Raymond McCranie	2017-2018
Tom Heddlesten	2016-2017	James Nelson	2017-2018 resigned – pending vacancy
Bret Peters	2017 completing a term	Matthew Sanstra	2017-2018
Brian Taylor	2016-2017 resigned	Jeff Smith	2017-2018 vacant

All current members on the board have active SCTE memberships through December 31, 2017.

## **Current Committees**

### **Election/Nomination (3 required)**

- Raymond McCranie – Chairman
- Dane Huston
- Patrick Campbell

### **Financial Review (3 required who are not on the signature card)**

- Matthew Sanstra – Chairman
- Scott Allen
- Butch Bates
- Patrick Campbell
- Greg Harlan

### **Golf**

- Scott Allen – Chairman
- Butch Bates
- Matthew Sanstra

### **Marketing, Website, & Publications**

- Bret Peters – Chairman
- Patrick Campbell

### **Membership**

- Carl Branscum – Chairman
- Patrick Campbell

### **Training**

- Tom Heddlesten – Chairman
- Jonathan Lane
- Josh Nelson

### **Vendor Day**

- Raymond McCranie – Chairman
- Butch Bates
- Dane Huston
- Matthew Sanstra